



25 Facebook Tips

for Your Personal page.

Gerry Grant

2012



1. Secure browsing.

Make sure you are using secure browsing. If the address bar does not start “https” then change it now. Go to “Account Settings” then “Security”. Do it now.

2. Check what active sessions you have active.

End any that you don’t recognise, someone else might have accessed your account.

3. Get notifications when new devices log on.

Enable this to find out when someone has logged on to your Facebook account from a device that you do not normally use.

4. Review the apps that have access to your profile.

Still in “Account Settings” go to the “Apps” section. You might be surprised the number of Apps that you have given permission to interact with your account. Check what access they have and delete any unwanted ones.

5. Click the "View as button" to see what other people can see on your timeline/profile

Go to your Profile page and hit the “View As” button, select public and see how what people who aren’t your friends can see. Use this as the starting point to update your security and privacy settings. It’s not quite as easy to find on the Timeline but it’s still there.

6. Check your security settings.

Do this at least once a month. Make sure that you are comfortable with what you are sharing and what others can see on your Profile or Timeline.

7. Review your "Previous post" settings.

Just because you have finally got round to changing the settings on your current posts to make them visible to friends only, that doesn’t mean your old posts aren’t still visible to the public. Go to “Privacy settings” and “Limit the Audience for Past Posts”.

8. Make sure you hide things from your timeline that you don't want others to see.

The Timeline is customisable, customise it.

9. Be careful where you check in.

Think about it, do you really want someone knowing that you’re now in the Bahamas for the next two weeks with your whole family? That’s right, my house is now empty!

10. Don't add random friends.

It’s NOT about the numbers, it’s about the interaction.



11. Know the difference between "Friend Requests and Friend Suggestions".

A friend request is when someone has sent a request to you. They really want to be your friend! A friend suggestion is someone pointing out another Facebook user that you may or may not know. If you do know them and want to be friends then you'll need to send a request!

12. Make some "Friend Suggestions" to new users.

It's nice to be nice! Point out to people others they may know. It'll grow their network and help grow your own!

13. Send people a Birthday message, make sure it's personalised.

Show someone you really care, post a birthday picture or message on their special day.

14. Create some lists.

Facebook now automatically creates "Smart Lists" based on the information that you and your friends have already put in to Facebook. Create some more lists and then you can share sensitive information with only the people that you want to see it.

15. Subscribe to people who won't friend you.

Really want to know what Mark Zuckerberg is up to? He won't accept your numerous friend requests? Just hit the subscribe button. Now you can see all his public updates and photos.

16. Careful what you write on other peoples timelines.

Just as your future employer might be reading your Timeline or Profile, so might theirs! If you wouldn't put it on your Facebook, don't put it on someone else's!

17. Tag people and pages in your updates and photos.

The more you tag, the more people will see your posts! Tag pages and you should get a response from them, even if it is just a "like".

18. Untag yourself from compromising photos and updates!

Someone, tagged you doing something you don't want your mum to know about? Just untag yourself. Go to your settings and check what people can tag you in.

19. Adjust the settings of your News Feed to make sure you are seeing the updates that you want to see.

Think you're missing updates from people on your News Feed? Facebook automatically sets your News Feed to show "Highlighted Stories" first. Change the drop down menu at the top to "Most Recent".

20. Check the "Subscription" settings of your friends.

Think that you're missing posts from some friends? Go to their page, hit the subscribed button and make sure you check the types of stories you want to see.



21. Look in the "Other messages" folder. You never know what you're missing out on.

Did you even know that there was an "Other messages" folder? From your home page click "Messages" then "Other".

22. Click the little cross on adverts to hide them. OK it only hides that advert but at least you can hide certain advertisers.

Are you fed up looking at the same adverts over and over? Get rid of them.

23. Use the mobile app.

Facebook is all about the here and now. Use the app to keep people updated when you're on the go.

24. Change your language to English (Upside down). Go on, just for a day!

In the General Account Settings menu, there are various ways to amuse yourself and others with the Language options.

25. Have fun!

That's what it's all about!